

## National Quality Assurance Framework for skills development actions of the VET providers

### Criterion 1: Informing the public about the offered services, the conditions for accessing them and the potential results.

Training courses	Skills assessment	VAE [Validation of Prior Experience]	Apprenticeship	Assessment indicators
X	X	X	X	1) The VET provider gives detailed and publicly available information about its services: prerequisites, goals, length, procedures for access, prices, contacts, assessment methods, accessibility for disabled people.
X	X	X	X	2) The VET provider publishes the results indicators adapted to the types of services and the types of targeted users.
X		X	X	3) When the VET provider offers services leading to a professional qualification, it provides information on the pass rates achieved for the qualifications, the options for validating one or more skills blocks, as well as on equivalences, gateways and impacts on career.



**Criterion 2 : Precise identification of the goals of the training and adaptation of the services to target users.**

<b>Training courses</b>	<b>Skills assessment</b>	<b>VAE [Validation of Prior Experience]</b>	<b>Apprenticeship</b>	<b>Assessment indicators</b>
X	X	X	X	4) The VET provider analyses the learner's needs
X	X	X	X	5) The VET provider defines the operational and measurable goals of the training.
X	X	X	X	6) The VET provider establishes the content and implementation methods of the training, adapted to the defined goals and target learners
X			X	7) When the VET provider implements services leading to a professional qualification, it ensures that the content of the service corresponds to the requirements of the target qualification.
X			X	8) The VET provider determines the training positioning and initial learning assessment procedures.

**Criterion 3 : Adaptation to target learners and monitoring of assessment procedures.**

<b>Training courses</b>	<b>Skills assessment</b>	<b>VAE [Validation of Prior Experience]</b>	<b>Apprenticeship</b>	<b>Assessment indicators</b>
X	X	X	X	9) The VET provider informs the learners about the training conditions.
X	X	X	X	10) The VET provider implements and adapts the service to the target learners.
X	X	X	X	11) The VET provider assesses the achievement of the goals by the learners.
X	X	X	X	12) The VET provider describes and implements measures to promote learners' engagement and prevent quitting.
X			X	13) For apprenticeship training courses, the VET provider connects with the company to anticipate assignments with the learner in the short, medium and long term, and coordinates and ensures the gradual nature of the learning in the training centre and in the company.
			X	14) The VET provider offers social, professional and educational support relating to the exercise of citizenship.
			X	15) The VET provider informs apprentices of their rights and duties as apprentices and employees, as well as of the applicable workplace health and safety rules.
X		X	X	16) When the VET provider implements training courses leading to a professional qualification, it ensures that the conditions in which learners are introduced to the qualification comply with the qualification authorities' formal requirements.

**Criterion 4 : Educational, technical and supervision methods are adequate with the implemented training.**

Training courses	Skills assessment	VAE [Validation of Prior Experience]	Apprenticeship	Assessment indicators
X	X	X	X	17) The VET provider ensures the adequate human and technical resources and an appropriate environment (conditions, equipment, technical centres, etc.).
X	X	X	X	18) The VET provider coordinates the various internal and/or external participants (educational, administrative, logistical, commercial, etc.).
X	X	X	X	19) The VET provider provides learners with all educational resources.
			X	20) The VET provider has staff dedicated to supporting national and international mobility, a disability expert and a professional development adviser.

**Criterion 5 : The skills development of the teaching staff.**

Training courses	Skills assessment	VAE [Validation of Prior Experience]	Apprenticeship	Assessment indicators
X	X	X	X	21) The VET provider determines and assesses the skills of the various internal and/or external participants, in accordance with the trainings.
X	X	X	X	22) The VET provider maintains and develops its employees' skills, in accordance with the training it delivers.

**Criterion 6 : The VET provider's involvement and investment in its professional environment.**

Training courses	Skills assessment	VAE [Validation of Prior Experience]	Apprenticeship	Assessment indicators
X	X	X	X	23) The VET provider monitors changes in laws and regulations in the vocational training sector and implements them.
X	X	X	X	24) The VET provider monitors changes in skills, professions and jobs in the sectors in which it operates and implements them.
X	X	X	X	25) The VET provider monitors educational and technological innovations in order to improve its services and implements them.
X	X	X	X	26) The VET provider mobilises the expertise, tools and networks required to receive, support, train and guide users with disabilities.
X	X	X	X	27) When the VET provider uses a subcontractor, it ensures compliance with these standards.
X			X	28) When implementing periods of training at a workplace, the VET provider uses its network of social and economic partners to jointly construct the training engineering and encourage professional integration.
			X	29) The VET provider develops actions contributing to professional integration and further studies through apprenticeships or any other means allowing learners to develop their knowledge and skills.

**Criterion 7 : Collecting and taking into account the feedback and complaints from learners and other concerned parties.**

<b>Training courses</b>	<b>Skills assessment</b>	<b>VAE [Validation of Prior Experience]</b>	<b>Apprenticeship</b>	<b>Assessment indicators</b>
X	X	X	X	30) The VET provider collects feedback from concerned parties: learners, funders, teaching teams and companies.
X	X	X	X	31) The VET provider implements procedures for dealing with difficulties and complaints encountered by concerned parties.
X	X	X	X	32) The VET provider implements improvement measures based on analysis of the feedback and complaints.